

## Qatar Music Academy 2020-21 Academic Year

First Academic Term	Second Academic Term
Starts on August 23, 2020	Starts on January 4, 2021
Ends on December 17, 2020	Ends June 17, 2021

### TUITION FEE POLICY

- Each programme consists of two academic terms.
- Tuition fees are due at the beginning of each term and must be paid in accordance to the date stipulated by the school calendar.
- Each term payment must be paid in full. (Qatar Music Academy does not currently provide an installment plan OR financial aid scheme.)
- Tuition fees are calculated according to the number of classes and enrollment schedule of the student. (Students will not be charged for concert, and scheduled performance dates.)
- Academic Programme students may register for more than one ensemble class. Our programs only offer one ensemble class free of charge. The Student with two ensembles will be charged for the highest costing ensemble of the two.
- Academic Programme students who choose to switch programmes, will follow program fee rules.
- Qatar Music Academy Grant students who register for any extra classes will be charged for these classes. (Refer to our Grant Policy)
- Examination fees are not included in the tuition fees.
- The instrument security deposit (bank cheque) is not included in the tuition fees. (Refer to Instrument Loan Agreement)
- The uniform fee is not included in the tuition fees. (Refer to Uniform Agreement)
- In the event a student has not paid their tuition fees by the calendar deadline, the student's seat will be forfeited. (New Penalties Policy)
- Students who wish to transfer to another program (e.g Academic to Music for All) must notify the Head of their Department one month prior to switching.
- Students who start attending later than their scheduled class dates will still be liable to pay for the classes they have not attended. (Please Refer to Refund Policy)
- Qatar Music Academy reserves the right to change the tuition fees and policies at anytime.

### LATE FEE PENALTY POLICY

- Please note that a late fee penalty applies if tuition is not paid in full by the stipulated payment deadline set by the Qatar Music Academy school calendar.
- If the tuition is paid after the deadline date, a **150 QAR/per class** non-refundable penalty fee will be applied with the minimum penalty payment being **250 QAR**.
- Students who have not paid their tuition fees by the 'Seat Cancellation' date will be have their seat automatically cancelled for them and will be dismissed from the entire academic year.
- The late fee penalty will apply from the 'Payment Deadline' date until the 'Seat Cancellation' date, after which the student will be unable to pay their tuition and will be dismissed from the Academy.
- The late fee penalty policy applies to both academic terms.

## Qatar Music Academy 2020-21 Academic Year - Payment Schedule

First Academic Term	Second Academic Term
Tuition Payment Starts on <span style="color: green;">TBC.</span>	Tuition Payment Starts on <span style="color: green;">November 22, 2020</span>
↓	↓
Payment Deadline on <span style="color: red;">August 27, 2020</span> (Late Fee Penalty <u>After</u> this Date)	Payment Deadline on <span style="color: red;">January 7, 2021</span> (Late Fee Penalty <u>After</u> this Date)
↓	↓
Late Fee Penalty applies until <span style="color: red;">September 13, 2020</span> (Can pay tuition fees but with late fee penalty)	Late Fee Penalty applies until <span style="color: red;">January 24, 2021</span> (Can pay tuition fees but with late fee penalty)
↓	↓
Seat Cancellation on <span style="color: red;">September 13, 2020</span> (Tuition fee can no longer be paid, and seat is cancelled)	Seat Cancellation on <span style="color: red;">January 24, 2021</span> (Tuition fee can no longer be paid, and seat is cancelled)

### **DISCOUNT POLICY**

- Qatari nationals are eligible for a 15% discount on the Academic and Music for All Programmes.
- Qatar Music Academy does not currently have a financial aid program.
- There are no other discounts available at Qatar Music Academy as of 2020-2021

### **PAYMENT METHODS**

- Qatar Music Academy only accepts debit and credit cards.
- We cannot accept cash/cheque payments under any circumstance.
- In the event a student would like to pay in cheque/cash they must visit Qatar Foundation's Finance Cashier Department at QF's Head Quarters and present their payment receipt at our Finance Department.

### **REFUND POLICY**

- The grace period in which a 100% refund will be given is within the first 14 days from the date of payment.
- To process the refund, the student/parent must submit the original receipt (white copy), card holder bank account details and QID to QMA's Finance Department. (Refund will not be given if original receipt is not provided.)
- The refund may take up to 60 working days to process.
- The minimum amount to be refunded is 500 QAR.
- The amount refunded will only be credited to the same card used for payment and card holder must be one of the parents/student.
- A refund will not be considered if the card holder not one of the parents/student.
- A refund will not be considered for late payments.
- Student who miss or do not attend paid for classes, will not be reimbursed for the classes missed.
- In the event the student has missed 3 consecutive classes without prior written notice, the student's seat will be forfeited from the Academic Music Program, and a refund will not be applicable. (Please Refer to Family Handbook)
- In the event of sudden emergencies on behalf of the student (leaving the country, injury, etc.) Qatar Music Academy will not reimburse the tuition fee.
- Qatar Music Academy will not be held liable for the reimbursement of tuition fees in event of circumstances/conditions not within its jurisdiction (Natural disasters, unexpected national holidays, power outages, severe weather conditions, etc.)
- Students who have fully paid the tuition fee and choose to switch programmes will not be guaranteed a refund.